



# Prequalification Document for Procurement of Public Transportation Services in the Maldives

Issued on:	8 <sup>th</sup> January 2009
Invitation for Prequalification No	138-T(P)/IFP/2009/01
Employer:	Ministry of Housing, Transport and Environment, Ameer Ahmed Magu, Huravee Building, Male', 20114 Republic of Maldives Tel: +960 334 3400, Fax: +960 334 3435 Email: dhathuru@transport.gov.mv

## 1 Introduction

The government of Maldives has decided to establish a public transportation network throughout the islands of the Maldives. For administrative and development purposes, the country has been re-grouped into 7 regions as described in the Table 2 in the ADS (Application Data Sheet). With appropriate network established it is expected to enhance economic development and alleviate poverty in the region.

Transportation Service will have to be provided at Intra-Atoll, Intra-regional and at National level. The standard of vessels (ferries) to be used for different level of service may vary depending on the section of the network the ferry required to travel. Ferry standard for design, construction and operation will be included with Request for Proposal (RFP).

**The government of Maldives is seeking Expression of Interest from interested parties, both local and foreign for prequalification information to participate in the tender.**

The interested parties may submit information requested in this prequalification document on or before 1 March 2009. The scope of services and concept paper of transport services is attached with this document.

## 2 Instructions to Applicants

### 2.1 General

#### 2.1.1 Scope of Application

The scope of this application from the Applicant is to include sufficient information to the Ministry of Housing, Transport and Environment about the capacity of the Applicant. Such information will be used in the pre-qualification and selection of parties.

#### 2.1.2 Eligible Applicants

1. An Applicant may be a private, public or government owned legal entity, or any combination of them with the formal intent to enter into an agreement or under an existing agreement in the form of a Joint Venture (JV). In the case of a JV, unless otherwise specified in the Application Data Sheet (ADS), (i) all parties shall be jointly and severally liable, and (ii) there shall be no limit on the number of partners.
2. Applicants shall not have a conflict of interest. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of this prequalification. Where a firm, or a firm from the same economic or financial group, in addition to consulting, also has the capability to manufacture or supply goods or to construct works, that firm, or a firm from the same economic or financial group, cannot normally be a supplier of goods or works, if it provided consulting

services for the contract corresponding to this prequalification, unless it can be demonstrated that there is not a significant degree of common ownership, influence or control.

3. A firm shall submit only one bid in the same bidding process, either individually as a Bidder or as a partner of a joint venture. No firm can be a subcontractor while submitting a bid individually or as a party of a joint venture in the same bidding process. A firm, if acting in the capacity of Subcontractor in any bid, may participate in more than one bid, but only in that capacity. A Bidder who submits, or participates in, more than one bid will cause all the proposals in which the Bidder has participated to be disqualified.
4. A firm that is under a declaration of ineligibility by an International or local Bank, having a record of any criminal activity in the international or national records, at the date of submission of the application or thereafter, shall be disqualified.
5. "Applicant name" shall comply with Maldives Monetary Authority' Anti-Money Laundering Policy and Anti-Money Laundering/ Countering Financing of Terrorism guidelines. To support these efforts, the Government of the Republic of Maldives has right to audit and examine the records and accounts of "Applicant name" and all contractors, suppliers, consultants and other services providers as they relate to the project.

### **2.1.3 Eligible Development projects**

The Applicant shall indicate any development project that he has envisaged that may generate sufficient income to cross-subsidize transportation services in the region. All such projects which do not interfere with current development at the region and which are environmentally acceptable will be eligible, subject to the Bidder seeking relevant authorizations and regulating permits from the concerned authority.

## **3 Contents of the Prequalification Document**

### **3.1 Clarification of Prequalification Document**

1. A prospective Applicant requiring any clarification of the Prequalification Document shall contact the Employer in writing at the Employer's address indicated in the ADS. The Employer will respond in writing to any request for clarification provided that such request is received no later than fourteen (14) days prior to the deadline for submission of applications. Preparation of Applications

### **3.2 Cost of Applications**

The Applicant shall bear all costs associated with the preparation and submission of its application. The Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process.

### **3.3 Language of Application**

The application as well as all correspondence and documents relating to the prequalification exchanged by the Applicant and the Employer, shall be written in the language specified in the ADS. Supporting documents and printed literature that are part of the application may be in another language, provided they are accompanied by an accurate translation, of the relevant passages in the language specified in the ADS, in which case, for purposes of interpretation of the application, the translation shall govern.

### **3.4 Documents Comprising the Application**

The application shall comprise the following:

1. Company profile, inclusive of;
  - Copy of the firm's registration certificate
  - Proof of quality of the work, if the firm has any international recognition
  - Primary business
  - Brief description of the current management structure and capacity, number of staff
  - Board of Directors' information
  - Affiliated companies
  
2. Company's financial situation audited by certified auditor including total assets, total liabilities, Net worth, current assets, current liabilities, total revenue and profit before tax for the last 5 years.
  
3. Location of offices responsible for the contract, and details of head office and any holding company. Contact details (Postal address, fax, email, mobile phone number).
  
4. Information about human resource capacity, brief description of the management structure.
  
5. Sector(s)/ Regime(s) the Applicant submits its Application.

## **4 Submission of Applications**

### **4.1 Sealing and Identification of Applications**

The Applicant shall enclose the original and 2 copies of the application in a sealed envelope that shall:

- (a) bear the name and address of the Applicant;
- (b) be addressed to the Employer; and
- (c) bear the specific identification of this prequalification process indicated in the ADS;

The Employer will accept no responsibility for not processing any envelope that was delivered unsealed or not identified as required

## **4.2 Deadline for Submission of Applications**

Applications shall be received by the Employer at the address and no later than the deadline indicated in the ADS. A receipt will be given for all applications submitted.

The Employer may, at its discretion, extend the deadline for the submission of applications by amending the Prequalification Document in accordance with this document, in which case all rights and obligations of the Employer and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

## **4.3 Late Applications**

Any application received by the Employer after the deadline for submission of applications prescribed in ADS will be returned unopened to the Applicant.

## **4.4 Opening of Applications**

The Employer shall prepare a record of the opening of applications that shall include, as a minimum, the name of the Applicant. A copy of the record shall be distributed to all Applicants. The Applicant may send representatives on the day of opening the prequalification document. List of Applicants will be forwarded to all parties on the day of opening for information.

# **5 Procedures for Evaluation of Applications**

## **5.1 Confidentiality**

Information relating to the evaluation of applications, and recommendation for prequalification, shall not be disclosed to Applicants or any other persons not officially concerned with such process until the notification of prequalification is made to all Applicants.

From the deadline for submission of applications to the time of notification of the results of the prequalification in accordance with Clause 6.3, any Applicant that wishes to contact the Employer on any matter related to the prequalification process, may do so but only in writing. All such communication will be shared with all other applicants.

## **5.2 Clarification of Applications**

To assist in the evaluation of applications, the Employer may, at its discretion, ask any Applicant for a clarification of its application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing.

If an Applicant does not provide clarifications of the information requested by the date and time set in the Employer's request for clarification, its application may be rejected.

### 5.3 Responsiveness of Applications

The Employer may reject any application which is not responsive to the requirements of the prequalification document.

## 6 Evaluation of Applications and Prequalification of Applicants

### 6.1 Evaluation of Applications

Evaluation of Applicants will be carried out by an independent technical committee formed by the government. Only the information requested in this prequalification will be used in the evaluation.

### 6.2 Employer's Right to accept or Reject Applications

The Employer reserves the right to accept or reject any application, and to annul the prequalification process and reject all applications at any time, without thereby incurring any liability to Applicants.

### 6.3 Notification of Prequalification

Once the Employer has completed the evaluation of the applications it shall notify all Applicants in writing of the names of those applicants who have been prequalified.

### 6.4 Invitation to Bid or Request of Proposals

Promptly after the notification of the results of the prequalification the Employer shall invite bids or from all the Applicants that have been prequalified.

Bidders will be required to provide bid security of 10,000.00 (Ten Thousand Only) United States Dollars acceptable to the Employer in the form as to be specified in the bidding document, and the successful bidder will be required to provide a performance security as to be specified in the bidding document.

## 7 Application Data Sheet

**Table 1 General information**

1.1	Identification of the Invitation for Prequalification	138-T(P)/IFP/2009/01
1.2	The name and address of the Employer is:	Hon Minister, Ministry of Housing, Transport and Environment, 1 <sup>st</sup> Floor, Huravee Building, Ameer Ahmed Magu, Male', Maldives. Telephone: +960 334 3400

		Fax: +960 334 3435 Email: <a href="mailto:dhathuru@transport.gov.mv">dhathuru@transport.gov.mv</a>
1.3	Name of project:	Integrated public transportation network for the Maldives
1.4	Language of application	English
1.5	In addition to the original, the number of copies to be submitted with the application is	One
1.6	The Applicant shall submit with its application, the following additional documents:	
1.7	Application dead line:	1 March 2009 before 1400hrs